

# School Board Meeting *Highlights*

Township of Ocean Board of Education • 163 Monmouth Road • Oakhurst, New Jersey 07755

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Number 7

April 26, 2006

At the Public Meeting on Tuesday, April 25, 2006, the Township of Ocean Board of Education took the following action:

## **SUPERINTENDENT'S REPORT:**

Congratulations to **ANASTASIA BAMFORD**, grade 11, (Eileen Glynn's class) who was selected as a winner for U.S. Rep. Frank Pallone Jr.'s Sixth Congressional District 2006 High School Arts Competition.

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Congratulations to the following students who have had their poems or essays published in the Creative Communication, Inc. anthology:

Gianna Marie Whitver (Eileen Glynn's Class)

### Mrs. Whille's Class

Katie Cooper  
Alycia Grant  
David Kim  
Nick Kulka  
Paul Lozbin  
Johathan Mariano  
Kevin Roake  
Kaitlyn Thorne  
Jessica Warar  
Tracy Lowy  
Alyssa Morgan  
Kendra Scott  
John Simpson  
Leticia Domingos

### Mrs. Fogler's Class

Kaitlin Carr  
Dan Gleason  
Brian Havens  
Daniel McGuckin  
Katelyn Palumbo  
Ryan Ribeiro  
Sandy Scott  
Jacqueline Zuhse

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Congratulations to the following 5<sup>th</sup> grade students whose artwork was selected for the Monmouth County Youth Art Month Exhibit at the Monmouth Museum:

Charlotte Marden  
Brianna Ramas

Alex Krenkel

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Congratulations to the following Intermediate school students who participated in an Essay Contest and were honored for their essays entitled "What I Feel When I Look Up At The American Flag":

Alycia Grant  
Sloan Hindman  
Kyle Shapiro  
Kelsie Fisher  
Luke Vasta

Jesse Itskowitz  
Katie Erhard  
Sarah Gerstein  
Mia Barbosa-Quesada  
Daniel Bauman

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Congratulations to the following students in Mrs. Kowaliwskyj's Honors Biology class who placed at the NJ Academy of Science annual meeting:

1<sup>ST</sup> PLACE

Tyler Hayes – Environmental Science  
Kari Leibowitz - Health

2<sup>ND</sup> PLACE

Joshua Haratz – Animal Behavior  
Xin Yi Zheng – Biology  
Rebecca Lee – Environmental Science

3<sup>RD</sup> PLACE

Christian Jones – Environmental Science  
Michael Piazza – Environmental Science

These students are now invited to the National AAAS Meeting in San Francisco in February 2007.

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Ocean Township High School's literary magazine *Afterglow*, has been selected to receive a rank of **Superior** in the 2005 National Council of Teachers of English Program to Recognize Excellence in Student Literary Magazines. Congratulations to **SUSAN REESE**, Advisor, and the students who produced this exemplary literary magazine.

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Congratulations to **RICHARD MANFREADY** who has been accepted to the governor's School for Environmental Studies this summer.

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Congratulations to the following FCCLA members who were awarded medals at the State Leadership Conference:

Gold Medals

Mia Schwerin  
Stephanie Cofield  
Megan Ford  
Rebecca Gardina

Silver Medals

Sara Peretti  
Danielle Cadet  
Justine Mundo  
Mia Schwerin  
Stephanie Cofield  
Danielle Zacaro  
Jessica Ford

Bronze Medals

Justine Mundo  
Jessica Ford  
Lauren Leitner  
Courtney Baird  
Youna Cho  
Jennifer Rasp  
Sara Peretti  
Danielle Zacaro

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Congratulations to **NANCY DiLAURO**, FCCLA Advisor, for being awarded the Karen Opyoke Outstanding Advisor Award by the New Jersey FCCLA and the EFACS-NJ.

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Congratulations to **VICTOR MILANO, Supervisor of Math & Science K-6**, who was chosen to participate on the New Jersey Assessment of Skills and Knowledge (NJASK) 2006 Grades 5, 6, 7 Math descriptor-writing panel. Approximately 30 educators across the state will work on developing the proficiency-level descriptions that will be used to establish the cut scores in Math for the NJ Ask 2006.

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**CARRIE FOX ELKINS**, Ocean Township High School Class of 1987, has been awarded the Pulitzer Prize in Literature. Her work *Imperial Reckoning: The Untold Story of Britain's Gulag in Kenya*. Elkins, an associate professor of history at Harvard University, spent 10 years researching the torture and murder of thousands of Kenyans in secret prison camps operated by the British government in the 1950's. Elkins was an extraordinary scholar/athlete who continues to reflect the outstanding academic tradition of the Township of Ocean Schools.

## **REORGANIZATION:**

- All motions for the reorganization were approved. Mrs. Ann Marie Sparaco was approved as Board President, Mrs. Denise Parlamas was approved as Board Vice President.

- Notice Of Open Public Meeting

Resolved that, in compliance with the guidelines of the Open Public Meetings Act, Chapter 231 of the Public Laws, 1975, the Township of Ocean Board of Education hereby gives annual notice that until the next reorganization meeting which will be held in the auditorium of the School District Administration Building at 8:00 pm on Tuesday, April 24, 2007 or until further notice is given that:

**Section 1.** The Regular Public Monthly Meetings of the Board are to be held on the third Tuesday of every month in the auditorium of the School District Administration Building, 163 Monmouth Road, Oakhurst, NJ at 8:00 p.m. as follows:

Tuesday, May 16, 2006	Tuesday, November 21, 2006
Tuesday, June 27, 2006*	Tuesday, December 19, 2006
Tuesday, July 18, 2006	Tuesday, January 16, 2007
Tuesday August 22, 2006*	Tuesday, February 20, 2007
Tuesday, September 19, 2006	Tuesday, March 20, 2007
Tuesday, October 17, 2006	Tuesday, April 24, 2007*

\* Fourth Tuesday of Month

The Work Meetings are to be held on each Tuesday of every month in the Superintendent's office of the School District Administration Building, 163 Monmouth Road, Oakhurst, NJ at 7:30 p.m.

**Section 2.** The annual notice for Township of Ocean Board of Education meetings will be published in the Atlanticville, the Coaster, and the Asbury Park Press, and will be filed with the Municipal Clerk, Township of Ocean and the Village Clerk, Village of Loch Arbour.

**Section 3.** The President of the Board will announce and have placed in the minutes of each meeting a statement indicating that the notice requirement of the law has been satisfied stating the time, place and manner in which the required notice was provided.

**Section 4.** Only emergency meetings as defined by law may be held without complying with the notice requirements of the law.

**Section 5.** The Township of Ocean Board of Education will hold closed meetings only to discuss those matters, which are specifically exempt from the law. Primarily, these closed portions of meetings will involve personnel matters and material, which would constitute an unwarranted invasion of an individual's privacy. Only the twelve types of material listed in the law will be discussed or acted upon in private.

**Section 6.** Before going into closed session, the Board will adopt a resolution indicating the general nature of the subject to be discussed at the closed session and if and when that discussion can be disclosed to the public

**Section 7.** Appropriate minutes will be kept of all meetings including the time and place for the meeting, members present, method of notice of the meeting and the subjects considered. Minutes will be available for public inspection except items, which are specifically exempt from disclosure by law.

**Section 8.** The public's participation in work meetings will be limited to attendance at the meeting, public comment pertaining to any agenda items and obtaining copies of the agendas and minutes. Active participation will be reserved for the monthly public meetings of the Board.

**Section 9.** This resolution shall take effect immediately.

- Appointment of Treasurer of School Monies for the 2006-2007 School Year

I move for the appointment of Mr. Stephen Gallagher as the Treasurer of School Monies for the 2006-2007 school year.

- Professional Services Resolutions for the 2006-2007 School Year

a. I move that the Township of Ocean Board of Education award contracts to the following:

Awarded to:	Paduano, DiTommaso & Golda, LLC
Duration:	1 year
Nature and type of contract:	Board Auditors
Requirement:	Reviewed Peer Review Letter for year ending 8-31-03
Amount of Contract:	\$25,000.

Awarded to:	Alan Schmoll, Capehart and Scatchard
Duration:	1 year
Nature and type of contract:	Labor Relations Counsel
Amount of Contract:	Hourly rate of \$145.

Awarded to:	Michael Gross- Kenny, Gross, Kovats, Campbell & Pruchnik
Duration:	1 year
Nature and type of contract:	School Board Attorney
Amount of Contract:	Hourly rate of \$125.

- b. These contracts will be awarded as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-2h, being that it is for services performed by persons authorized by law to practice a recognized profession.
- c. The above professionals have submitted a political contribution disclosure form in accordance with NJSA 19:44A-20.26.
- d. A copy of this resolution as well as the contract and political contribution form shall be placed on file with the Secretary of the Board and will be available for public inspection.

- Bank Depositories/Authorized Signatories for the 2006-2007 School Year

I move that the following banks be appointed as official depositories for school district funds for the 2006-2007 fiscal year, and that fund withdrawal authorization is to be granted by signature of those persons heretofore elected, appointed, and/or designated to the Offices of Board President, Board Vice-President (in the absence of the President), School Business Administrator/Board Secretary, Assistant School Business Administrator, and Treasurer of School Monies.

<b>Account</b>	<b>Bank/Primary</b>	<b>Authorized* Signatories</b>
a. For Custodial Accounts	Sovereign Bank	1, 2, 3
b. For Payroll	Sovereign Bank	2
c. For Payroll Agency	Sovereign Bank	2
d. For Investments	Sovereign Bank	1 or 4
	N.J./ARM	
	N.J. State Cash Management Fund	
e. For Student Accounts	Sovereign Bank	1 or 4
f. For Athletic Fund	Sovereign Bank	1 or 4
g. For Cafeteria fund	Sovereign Bank	1 or 4

**\*Key Authorized Signatories:**

1. School Business Administrator/Board Secretary
2. Treasurer of School Monies
3. Board President
4. Assistant School Business Administrator/Asst. Board Secretary

- School Funds Investor for the 2006-2007 School Year

Move that the School Business Administrator/Board Secretary and/or the Assistant School Business Administrator/Assistant Board Secretary be approved as the School Funds Investor for the 2006-2007 school year pursuant to NJSA 17:12B-24.

- Approval of Petty Cash

Move for the approval of the following Petty Cash accounts:

1) Board Secretary's Office	\$150.00
2) Accounting Office	150.00
3) Transportation Office	250.00
4) High School	150.00
5) Intermediate	150.00
6) OT Elementary	150.00
7) Wanamassa School	150.00
8) Wayside Elementary	150.00
9) Maintenance	100.00

- Annual Renewal and Approval of all Official Bylaws and Board Policies

Move for the renewal and approval of all the official Board of Education Bylaws and Policies of the Township of Ocean School District and as per the detailed policies currently found in the Township of Ocean Official Policy Manuals, which are on file and available for the public review and inspection in every school building in the district and also in the School District Administration Building at 163 Monmouth Road, Oakhurst, NJ.

- Official Newspapers

Move that the Board of Education does hereby designate the Atlanticville, the Coaster and/or the Asbury Park Press as the official newspapers for public notices.

- Custodian of Government Records

Move to approve the appointment of the School Business Administrator/Board Secretary as the "Custodian of Government Records" in accordance with the Public Access to Government records Law P.L.2001,C.404 amendment to the Right-to-Know Law (N.J.S.A.47A:1A-2 et seq.) for the 2006-2007 school year.

- Insurance Agent/Broker of Record

Move to appoint The Daniels Group Inc. (healthcare) as the District Insurance agent/broker of record.

- Qualified Purchasing Agent

Move to designate Kenneth Jannarone as Qualified Purchasing Agent and to set the bid threshold in accordance with NJSA 18A:18A-3a and NJAC 5:34-5. The qualified purchasing agent is also authorized the purchase of goods and services entered into on behalf of the state by the Division of Purchase and Property utilizing various vendors that have State Contracts. The purchasing agent shall make known to the Board the commodity/service, vendor and state contract number utilized.

- Implementation of 2006-2007 Budget and Uniform Chart of Accounts

Move to authorize the Superintendent and the School Business Administrator to implement the 2006-2007 budget pursuant to local and state policies and regulations and adopt the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public schools for the 2006-2007 school year.

## COMMITTEE REPORTS:

### 1. Community Relations & Liaison Committee – Mrs. Denise Parlamas

#### REPORT ON THE ANNUAL SCHOOL ELECTION

The Annual School Election was held, for the Township of Ocean and Village of Loch Arbour, on April 18, 2006. The unofficial results of the election (pending certification from the County Board of Elections) are as follows:

#### FOR MEMBERS OF THE BOARD OF EDUCATION FOR THREE (3) YEAR TERM

Denise Parlamas.....	1982
Anne Marie Sparaco .....	1911
Michael Beson.....	1844

## WRITE-IN VOTES:

Chet Surmonte ..... 1

FOR MEMBER OF THE BOARD OF EDUCATION FOR ONE (1) YEAR UNEXPIRED  
TERM

William J. Garofalo ..... 1957

Denise Parlamas, Anne Marie Sparaco and Michael Beson were elected to three-year terms and William J. Garofalo was elected to a one-year unexpired term on the Township of Ocean Board of Education.

## FOR PUBLIC QUESTION #1 – GENERAL FUND TAX LEVY

In Favor.....\$47,642,573.....1486 Votes

Against.....\$47,642,573.....1359 Votes

The tax levy for General Funds was approved.

**2. Finance – Mr. John Oltarzewski**

- All bills on the regular Bill List for March/April and payroll were approved for payment.
- The Board certified and accepted the monthly financial reports.
- Appropriation Transfers in the 2005-06 General Fund 10 were approved.
- The Fire Drill Report for the month ending March 31, 2006 was approved.
- Use of Facilities were approved.
- Approval was given to advertise for bids for the 2006-2007 school year .
- Approval was given for purchasing services.

**3. Instruction & Education Committee - Mr. James Wagner**

- An addition to the 2005-2006 school calendar was approved. Friday, May 26, 2006 will be an additional holiday for all students and staff.
- Sara Ayars, a Brookdale Community College student, was approved to observe for 30 hours at the Wayside School early childhood classes.
- Earth Day Activity at the Wayside School was approved.
- Professional Development activities were approved.
- Mary Ann Conway, Computer Lab Assistant at Ocean Township Elementary School, was approved to start a morning Computer Club for 4<sup>th</sup> graders.
- The following Out-of-District private tuition was approved:

<u>School</u>	<u>Student</u>	<u>Classification</u>
Oakwood School	1	ESERS
Effective: April 7, 2006		

**4. Personnel Committee - Mr. Raymond J. Mennel**

- The 2006-2007 Tenure List was approved.

- Employees not offered contracts for the 2006-2007 school year was approved. After reviewing staffing needs or the return of tenured employees from leave, it was approved that contracts not be offered to the following for the 2006-2007 school year:

Carin Francisco	Elementary Teacher
Cori Patterson	Elementary Teacher
Lauren Casciano	Elementary Teacher
Joyce Maslo	Secretary I
Deborah Linkhart	Secretary I
Teresa Gilbertson	Secretary II
Carmen Rosario	World Language Teacher
Danielle Miceli	Elementary Teacher
Donna Walters	Speech Therapist
Nicole Trego	Basic Skills
Sandra Mastrodonato	Elementary Teacher
Debbie Schultz	Instructional Assistant
Patricia DeAngelis	Bookkeeping Office

- The following Class Size Reduction teachers were approved not to be offered employment for the 2006-2007 school year:

Diane Gilmore  
Victoria Williamson  
Tawn Smith

- Contract not offered for the 2006-2007 school year was approved.

Rochelle Domanski	Behaviorist
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- The transfer of Daphne Henderson, Secretary II, Wayside School, to the Office of Special Projects, effective July 1, was approved.
- The following retirements were approved effective July 1, 2006:

Carol Nugent	Secretary – Board Office
Regina Gentile	Director of Special Projects
George Ripley	English Teacher

- The following resignations were approved:

Tina Tillem	Special Education Teacher
Lisa Lambiase	Secretary II
Stacey Mullins	Special Education Teacher
Mary Krause	Mathematics Teacher
Gail M. Mackey	World Language Teacher
Lisa M. Snedeker	Instructional Assistant

- A second year of maternity leave for the following for the 2006-2007 school year was approved:

Christine Haney	Elementary Teacher
Mary Beth Landolfi	World Language Teacher

- Wilmer Perez was approved as a substitute custodian.
- Issuance of contracts was approved for the following:

Paige Vaccaro                      8<sup>th</sup> Grade Language Arts  
Intermediate School  
Effective: Pending Certification

J. Erik Mammano                      Social Studies Teacher  
High School  
Effective: September 1, 2006

- Issuance of revised contracts was approved for the following:

Deborah Amato                      Secretary to the Superintendent  
Administration Building  
Effective: July 1, 2006

Doreen Ryan                      Assistant Principal  
Wayside School  
Effective: March 1, 2006

- Leave of absence with benefits, no pay, for Carol Lee, Custodian, from March 30, 2006 – June 30, 2006 was approved.
- Approval was given to for the last day of Family Day for Gail Mackey, World Language Teacher, effective April 7, 2006.
- The resignation of Derrick G. Terrell, Custodian, effective April 1, 2006, was approved.
- Approval was given for the renewal of non-tenured custodians, maintenance and grounds personnel for the fixed term of July 1, 2006 – June 30, 2007.
- The following Co-Yearbook Advisors for the 2006-2007 school year were approved:

Thomas Collins  
Leah McIntyre

- Approval was given for an extension of the Family Leave for Ira Werksman, Bus Driver, from April 3, 2006 – May 12, 2006.
- Substitute teachers were approved.

The next regular meeting of the Township of Ocean  
Board of Education will be held on Tuesday, May 16, 2006  
at 8:00 p.m. in the Auditorium of the Administration Building.